

## **Appendix G: Non-Disclosure Agreement for Translators**

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### **Spring 2017 Administration of the Ohio Statewide Tests**

I understand that these test materials are restricted. I understand that all test questions and all other materials related to these tests including, but not limited to, passages, prompts, charts, graphs and tables are considered secure and subject to the provisions of Sections 3319.151 and 3319.99 of Ohio Revised Code and Rule 3301-13-05 of the Administrative Code.

I agree not to disclose or discuss the contents of the tests in a manner that would assist a person to cheat or would in any other way compromise the validity of the test questions. Furthermore, I agree that all student-specific information obtained either prior to or during the oral administration will remain strictly confidential.

My responsibility for maintaining the security of student information, test questions and materials continues even after the test concludes and the test materials have been returned.

Language Translator Printed Name: \_\_\_\_\_

Language Translator Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*The district/school must maintain a copy of this form and provide it to the Department upon request. It should not be returned with other test materials.*