

Appendix F: Summary of Additional Resources

The online portal (<http://oh.portal.airast.org/ost.stml>) contains a series of user guides, manuals, guidance documents, video tutorials and practice materials. A summary of some of the available materials is listed below. To locate [resources](#), navigate to the portal and select from the list of available materials. You can also use the search feature to look for documents that address specific topics or keywords. If you are unable to find the information you are looking for, please see the inside front cover of this manual for additional support.

For Guidance or Information on	Refer to
Preparing testers	<p>Testers can use the Success Site (http://ogt.success-ode-state-oh-us.info/studentsOGT.htm) to:</p> <ul style="list-style-type: none"> • Take OGT practice tests • Review OGT sample content and item types • Review OGT released items from prior test administrations <p>Testers can download released test materials (tests, answer keys, scoring guides) from the Department website.</p> <p>Testers can use the Ohio's State Tests practice tests section of the portal to:</p> <ul style="list-style-type: none"> • Become familiar with online test navigation • Practice responding to items online • Use online test tools • Practice logging in using their name and SSID as they appear in TIDE <p>Student Testing Site video tutorial</p> <p>Online item tutorial videos</p>
Managing online user accounts Submitting Pre-ID data Marking student/tester accessibility features under test settings Ordering <i>paper test booklets</i> <i>Submitting Test Status Requests</i> Creating rosters and printing test tickets Tracking test completions	<i>TIDE User Guide</i> <i>TIDE Tasks for Test Coordinators</i> <i>TIDE Pre-ID Guidance Document</i> <i>Appendix L</i>
Error codes or message codes	<i>Message Codes Document</i>
Approaches for establishing online user accounts	<i>TIDE User Management Guidance Document</i>
Which online user accounts have access to which online systems	<i>TIDE User Guide</i> User Role Matrix TIDE User Management Guidance Document
How to proctor the online tests	<i>Test Administrator Interface User Guide</i> Test Administrator Interface Certification Course
Internet, network, hardware and software requirements	<i>Online System Requirements</i> <i>Technical Specifications for Online Testing Manual</i>
How to download and install the Secure Browser for desktop computers and the App for tablets and Chromebooks	<i>Secure Browser Installation Manual</i>
Administering tests using paper test booklets and test administrator entering of responses into the Data Entry Interface.	<i>Appendix L and Appendix M</i> OGT Data Entry Interface Guide